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CHARLES D. BAKER  
Governor

DANIEL BENNETT  
Secretary

KARYN E. POLITO  
Lt. Governor

## Meeting Minutes

### **Building Code Coordinating Council (BCCC)**

One Ashburton Place, Boston MA 02108

#### **21<sup>st</sup> Floor, Conference Room 1**

January 21, 2016

1:00PM – 4:00PM

1. Welcome
2. Roll Call:

|  |   |  |
|--|---|--|
| 1. Jennifer Queally <b>Co-Chair</b> (JQ) | <input checked="" type="checkbox"/> Present | <input type="checkbox"/> Absent            |
| 2. Liz Minnis <b>Co-Chair</b> (LM)       | <input checked="" type="checkbox"/> Present | <input type="checkbox"/> Absent            |
| 3. Ian Finlayson (IF)                    | <input checked="" type="checkbox"/> Present | <input type="checkbox"/> Absent            |
| 4. Matt Carlin (MC)                      | <input checked="" type="checkbox"/> Present | <input type="checkbox"/> Absent            |
| 5. William Miller (WM)                   | <input checked="" type="checkbox"/> Present | <input type="checkbox"/> Absent            |
| 6. Peter Ostroskey (PO)                  | <input checked="" type="checkbox"/> Present | <input type="checkbox"/> Absent            |
| 7. Steve Rourke (SR)                     | <input checked="" type="checkbox"/> Present | <input type="checkbox"/> Absent            |
| 8. Robert Anderson (RA)                  | <input checked="" type="checkbox"/> Present | <input type="checkbox"/> Absent            |
| 9. Peter Senopoulos (PS)                 | <input checked="" type="checkbox"/> Present | <input type="checkbox"/> Absent            |
| 10. Wayne Thomas (WT)                    | <input checked="" type="checkbox"/> Present | <input type="checkbox"/> Absent            |
| 11. Peter Kelly (PK)                     | <input checked="" type="checkbox"/> Present | <input type="checkbox"/> Absent            |
| 12. John Halter (JH)                     | <input checked="" type="checkbox"/> Present | <input type="checkbox"/> Absent            |
| 13. David Bragg (DB)                     | <input checked="" type="checkbox"/> Present | <input type="checkbox"/> Absent            |
| 14. Tom Hopkins (TH)                     | <input checked="" type="checkbox"/> Present | <input type="checkbox"/> Absent            |
| 15. Edward Sandell (ES)*                 | <input type="checkbox"/> Present            | <input checked="" type="checkbox"/> Absent |
| 16. Edward Kawa (EK)                     | <input checked="" type="checkbox"/> Present | <input type="checkbox"/> Absent            |
| 17. Maurice Pilette (MP)                 | <input type="checkbox"/> Present            | <input checked="" type="checkbox"/> Absent |
| 18. Matthew Berge (MB)                   | <input type="checkbox"/> Present            | <input checked="" type="checkbox"/> Absent |

Meeting started at 1:13p.m.

\*Designee for Edward Sandell: Steve Sampson arrived at 1:21p.m

**Note 1:** Votes are noted as (Motion by, Second by, All) if the vote is unanimous followed by the time.

**Note 2:** See the attached page “BCCC Membership” for department names.

3. Minutes: Review and Approval of December 17, 2015 draft meeting minutes.

a. **Motion to approve: (MC, TH, ALL).**

4. Old Business:

a. None.

5. New Business:

**Review of the Draft 521 CMR (Architectural Access Board Rules and Regulations)**

**Tom Hopkins** presented the history of 521 CMR, as well as the need for updating the regulations. He explained that the regulations were developed in collaboration with a wide variety of stakeholders, and that these regulations are also based on many national standards, as well as local conditions.

- Background and Authority
- Organization of the proposed regulation
- Areas impacted by the proposed regulation
- Summary of areas of buildings impacted by the draft regulation; and
- Discussion of known or possible conflicts and/or overlapping applicability of the proposed regulation with any other existing or proposed regulation

**Steve Rourke** moved for **first and second read** of the proposed regulations, with a final read tentatively scheduled for the February BCCC meeting, in order to afford more time for the members to read the proposed regulations and for the AAB to upload all updated images to the server for member review.

**Matt Carlin Second**

a. **Vote: ALL in favor**

6. Adjourn:

a. **(RA, WT, ALL).**